

**APPLICATION AND PRE-SCREENING FORM**

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|  | ABOUT YOUR ORGANISATION |  |
| 1 | Organisation nameOrganisation addressContact person nameContact person phone numberWho are your directors/leaders?* Name
* Title
* Email
* Tel
* Expertise

Organisation type:* Non-Governmental Organisation (NGO)
* Community-Based Organisation (CBO)
* Faith-Based Organisation (FBO)
* School/Educational Facility
* Club
* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In what year did your organisation begin operations?Is your organisation a registered body? * Yes – upload certificate
* No – upload letter from your area MP/Regional Corporation verifying your work in the community

Please identify your affiliation (if any) with the Massy Group* Employee
* Company
* Relationship

Have you applied for funding from the Massy Foundation before?* Yes – have you received funding?
	+ Yes – list amount and year(s)
	+ No
* No
 |  |
|  | **PROJECT COST** |  |
| 2 | What is the title of your project?What is your total project cost?* Please attach an itemized budget

How much are you requesting from the Massy Foundation?Does this project have other sponsors?* List Potential
* List Confirmed
* No
 |  |
|  | **PROJECT OBJECTIVES** |  |
| 3 | Select the sector(s) that the project supports:* Arts & Culture
* Community Development
* Education
* Environment
* Health & Wellness
* Poverty Alleviation
* Sport
* Youth
* Other (State)
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| 4 | Select the town/village/community where the project will have the most impact:* List communities...

Is there a definitive timeframe for this project?* Yes – list start and end dates
* No – explain
 |  |
| 5 | How does your project impact your target group and / or community?How do you measure this impact?How long will the impact last?Where the project involves training, how will this training be utilized after the project is completed? |  |
|  | **BENEFICIARIES** |  |
|  | Target group – age, gender, profession, etc.How are your beneficiaries selected?Number of beneficiaries? |  |
|  | **SUSTAINABILITY** |  |
| 6 | How do you raise funding/assistance for your project?* International Agencies | % of Total Raised
* Corporate Grants | % of Total Raised
* Government Subventions | % of Total Raised
* Income Generating Activities | % of Total Raised
* Other | % of Total Raised
 |  |
| 7 | Who are your current funders/sponsors?* Entity
* $$ Amount or In-Kind Contribution
* Period of Funding
* Purpose of Funds

What resources will your organisation be contributing directly to the project? |  |
| 8 | Please outline how you intend to fund this project on an ongoing basis/until completion How will your project be monitored/evaluated while being implemented? |  |
| 9 | If a registered organisation, please attach your last audited financial statements If unaudited, please indicate why |  |
|  | **EXPERIENCE** |  |
| 10 | Please describe the most recent and relevant project your organisation has undertaken* Project Name
* Project Description
* Project Timeframe
* Project Objectives
* Project Cost
* Project Sponsors
* Were the objectives achieved?

What other projects of a similar nature have you undertaken in the past 3 years? * Project Name
* Project Description
* Project Timeframe
* Project Objectives
* Project Cost
* Project Sponsors
* Were the objectives achieved?
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|  | **ADDITIONAL INFORMATION** |  |
| 11 | Please provide references from two independent organisationsWhere applicable, please provide three quotations for items being requested |  |